

**Minutes of a Meeting of the Executive
held at Surrey Heath House on 26 May
2015**

+ Cllr Moira Gibson (Chairman)

| | |
|-----------------------------|--------------------------|
| + Cllr Richard Brooks | + Cllr Craig Fennell |
| + Cllr Mrs Vivienne Chapman | + Cllr Josephine Hawkins |
| + Cllr Colin Dougan | + Cllr Charlotte Morley |

+ Present

- Apologies for absence presented

In Attendance: Cllr Dan Adams, Cllr Rodney Bates, Cllr Paul Deach, Cllr Chris Pitt, Cllr Valerie White and Cllr John Winterton

1/E Minutes

The minutes of the meeting held on 7 April 2015 were confirmed and signed by the Chairman.

2/E Appointments to Surrey Leaders' Group Outside Bodies

The Executive was informed that the Council had been invited by the Surrey Leaders Group, which consisted of the eleven district councils in Surrey and Surrey County Council, to nominate representatives to serve on various outside bodies.

The Surrey Leaders Group had advised that there would be seven positions to be filled for 2015/16.

**RESOLVED to make the following nominations to the Surrey
Leaders' Group Outside Bodies**

| Body | Nominations |
|---|--|
| SCC Health Scrutiny Select Committee | Cllr Nick Chambers Cllr Darryl Ratiram Cllr Victoria Wheeler |
| High Sheriff's Award | Cllr Richard Brooks Cllr Ruth Hutchinson Cllr Valerie White |
| Surrey Pension Fund Board | Cllr Edward Hawkins Cllr Chris Pitt |
| South East Reserve Forces and Cadets Association | Cllr David Lewis Cllr Oliver Lewis |
| Active Surrey Sports Partnership Board | Cllr Nick Chambers Cllr Rebecca Jennings- Evans Cllr Alan McClafferty |
| Surrey Civilian Military | Cllr Colin Dougan |

3/E The Growth Team Project - Southcote Park

The Growth Team was a group of adults with disabilities, supported by 2 staff members, who currently undertook paid conservation work on behalf of Surrey County Council and voluntary work on behalf of this Council. In the past year the Growth Team had undertaken 1 day of voluntary work a week at Lightwater Country Park, which had been hugely beneficial, contributing to many of Lightwater Country Park's key conservation objectives.

Opportunities to extend this partnership had been explored and had identified the now disused compound at Southcote Park as an ideal location from which to set up a project growing and selling produce.

It was proposed that 2 polytunnels would be fixed to the existing hard standing within the compound area at Southcote Park; the cost of the polytunnels, their installation, and all the necessary equipment to begin propagating produce would be funded by the Growth Team. The Council would allow usage of the compound area at Southcote Park free of charge.

RESOLVED that, subject to the adoption of a usage agreement, the Council enters into an agreement with the Growth Team, granting permission for its use of the compound area at Southcote Park as a base from which to run its planting project.

4/E Surrey Physical Activity Strategy 2015 - 2020

The Executive considered a Physical Activity Strategy for Surrey produced by Active Surrey. The Strategy pulled together national and local plans and was intended to have a positive impact on the number of residents being physically active.

It was reported that through delivering the strategy, improvements to facilities, green spaces and activity provision would be better planned and co-ordinated, which was likely to result in better outcomes and more choice for residents.

The Active Surrey Board would oversee the Strategy's implementation and monitoring, reporting progress annually.

Members discussed the content of the Strategy and noted that it principally contained high level detail. It was recognised that more detailed information would be included in an action plan and it was therefore suggested that officers should be asked to produce an action plan for Surrey Heath.

RESOLVED to

- (i) endorse the Surrey Physical Activity Strategy 2015-2020 and approve the use of the Borough logo to demonstrate this; and**

- (ii) **commit to continue working in partnership (sharing best practice and resources) with Active Surrey and consider using the Strategy when reviewing or introducing local strategies and plans.**

5/E Camberley Town Centre Christmas Event

The Executive considered a proposal to hold a Christmas event in Camberley Town Centre at London Road Recreation Ground, to take place over 4 weeks during the 2015/16 Christmas and New Year period. The event would consist of a 'real ice' skating rink, which could accommodate up to 150 skaters at a time, and associated seasonal market stalls, along with an illuminated trail to connect the event to the key town centre access points.

The project was being developed in partnership with a professional events company and an established ice rink hire company. The ice rink would be supplied fully staffed, maintained and serviced. The undercover Christmas fair would sell seasonal products as well as food and drink; it would be managed by an independent events management company.

Benchmarking and business modelling processes had been carried out. It was considered that a financial break-even point could be achieved, based upon a conservative take up of 33% capacity at off-peak times and 80% capacity at peak times. It was anticipated that the event would "breakeven", but any shortfall would be met from the Town Centre Events budget held by the Council for promoting and enhancing Camberley.

The Executive was advised the relevant planning and licensing permissions for the event would need to be obtained.

It was reported that a number of other locations had also been considered, including Camberley Park and Park Street, but had been found to be unsuitable. However, some Members felt that the proposed location was unsuitable as it was not central to the town.

Members recognised that further details would need to be assessed, including parking and signage to the Town Centre, and that the promotion of the event would be pivotal. Factors affecting local residents would also need to be given consideration. It was therefore agreed that the project delivery would need to be undertaken in consultation with the Leader, the Business Portfolio Holder and the Ward Councillors for St Michael's and Town.

RESOLVED that, subject to obtaining the relevant planning and licensing permissions

- (i) **a winter ice rink and Christmas fair event be held on London Road Recreation Ground in winter 2015/16 to promote Camberley Town Centre;**
- (ii) **any funding shortfall be met from the Town Centre events budget; and**

- (iii) the project delivery be delegated to the Executive Head of Business in consultation with the Leader, the Portfolio Holder for Business and the Ward Councillors for St Michael's and Town.**

Chairman